

CTC Lothians and Borders

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CTC LOTHIAN AND BORDERS MEMBER GROUP

ANNUAL GENERAL MEETING

6.30pm Thursday 18th October 2018

Eric Liddle Centre, 15 Morningside Road, Edinburgh, EH10 4DP

AGENDA

1. Introduction, welcome and apologies
2. Minutes of the 2017 AGM
3. Matters arising from the previous minutes
4. Chair's Report
5. Report from Rides Conveners
6. Treasurer's Report
7. Appointment of Auditor
8. Election of Committee and Office-Bearers
9. Representation
10. Any other business

Date of 2019 AGM

**CTC LOTHIAN AND BORDERS MEMBER GROUP
MINUTES OF THE ANNUAL GENERAL MEETING
THURSDAY 16th NOVEMBER 2017**

ATTENDANCE:

David Lambie	Judy Cantley
Yann Maidment	Irene Paterson
Brian Curtis	Stewart Nichol
Duncan Ross	Janet Ironside
Alison Johnston	Gordon Robertson
Benedict Bate	Hilary Maxfield
Senga Bate	Colin Webster
Heather Porteous	Catherine Riley
Jan Ure	Marian Rogers
Doug Mackie	Iona Macleod
Peter Valente	Liz Sutherland
Fiona Owen	Peter Hawkins
Sue Robertson	Maureen Young
Sandy Paterson	David Illingworth
Jackie Jones	Jill MacBain
John Palmer	Kristine Munsterhjelm
Esmond Sage	

APOLOGIES:

Donald Urquhart
Robert Virtue
Bill Coppock
Goff Cantley
Dave Stokes
Bill Krol
Mike Harrison
David Dixon
Matt Gindele
Philip Rankin

1. INTRODUCTION AND WELCOME

The chair, Janet Ironside, welcomed everyone to the meeting. She identified Esmond Sage a Development officer (East) for the Big Bike Revival, Cycling UK

bigbikerevival.org.uk @BBRScotEast

2. MINUTES OF THE 2016 AGM

The minutes were accepted as an accurate record of that meeting.

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no matters arising.

4. CHAIR'S REPORT

The Chair's report had been circulated with the papers for the meeting. The Chair read through her report. In particular, she wanted to thank Maureen Young for all her support on the committee over many years. Maureen would be stepping down from her role as membership secretary.

There were no comments on the Chair's report. The meeting thanked Janet Ironside with a round of applause.

5. REPORT FROM RIDES CONVENERS

These were circulated prior to the meeting.

There were no comments.

6. RIGHT TO RIDE REPORT

The Chair asked Peter Hawkins if he had anything to say on the year's campaigning on cycling matters.

The Spokes cycling maps began in 1998 with various cartographers involved. The previous update of the Edinburgh map was in 2010 with the intention to update every 3 years. In the event it was 2016 when a new version was created. The print run of 3000 sold out. Another reprint of 3000 with minor corrections and waterproof paper is now available.

Recently held the 40th anniversary of Spokes.

In 1977 there were 10 independent bike shops in Edinburgh – now there are 34.

Edinburgh started with 5% of the transport budget dedicated to cycling in 2012 and this has increased by 1% each year. Now standing at 10%. Progress can be slow – partly due to staffing issues within the council.

The “Innertube” map of Edinburgh <http://www.innertubemap.com/tag/map/> shows all off road routes around the city. This helped convince the Council that while the outskirts have, on the whole, off road cycling routes the centre is lacking. There is now a concerted effort to improve this situation.

Leith Street is closed to traffic for 10 months but a cycleway has been provided. This closure shows that Edinburgh will not grind to a halt if certain roads are closed to motorised traffic.

Peter is studying and gathering evidence on the maintenance of footways on the outskirts of Edinburgh. Often these have very little footfall and could be used as an alternative for cyclists. Many are poorly maintained.

Peter encouraged members to alert the council to any cycle path problems by emailing activetravel@edinburgh.gov.uk

7. TREASURER’S REPORT

The Treasurer, Alison Johnston, told the meeting that a spreadsheet showing the financial position of the member group was included with the AGM papers.

There is a small deficit of £142-60. There were some additional costs on the website due to the rebranding to Cycling UK. Also, we only receive £200 from HQ in line with all other member groups. Judy Cantley asked where the donation to Spokes appeared in the accounts – this is shown under “affiliations”. The sponsorship from Edinburgh Bicycle Coop of £250 was a one-off payment last year. The Finance secretary told the meeting that the committee would be looking at arranging fund raising events next year. The Chair asked members for ideas on future sponsorship to be sent to the committee.

8. APPOINTMENT OF AUDITOR

Philip Rankin, group auditor, had sent his apologies for not being able to attend the meeting but Liz Sutherland confirmed that Philip was willing to remain as auditor. The Chair thanked Philip.

9. ELECTION OF COMMITTEE AND OFFICE-BEARERS

The Chair confirmed that all existing members of the committee were willing to continue apart from Maureen Young who has stepped down as membership Secretary.

The Chair nominated Ben Bate as the new membership secretary and this was seconded by the Treasurer. The meeting agreed and the Chair then congratulated Ben on joining the committee.

10. REPRESENTATION

Same as last year:

Donald Urquhart and Peter Hawkins would represent the Group on the Committee of Cycling UK Scotland; Peter Hawkins was the Group's Right to Ride representative and would also represent the Group on the City of Edinburgh Cycle Forum. Although Peter Hawkins pointed out that the Cycle Forum hadn't met for several months.

11 ANY OTHER BUSINESS

Cycling UK public response to the Charlie Alliston court case.

This motion from Bill Coppock was circulated with the other papers.

The Chair read out both Bill Coppock's full motion and his proposal along with a reply from Cycling UK Headquarters to our secretary, Donald Urquhart, which amplified Cycling UK's position on the Alliston case. This explained why the Cyclist's defence fund was never involved in the case and that Cycling UK admitted that it was blind sided over the amount of publicity that the case generated. Ideally a representative of Cycling UK would have sat in the public area of the court to hear the arguments but this would be a tall order in a case running over several days. In England there is no public transcript of court cases and one would be needed to fully understand the defence and prosecution. To obtain this would require the court tapes to be transcribed at a hefty cost – even Alliston's defence would have to pay this charge. Cycling UK's position remains that we need a complete review of the way in which the justice system deals with mistakes, carelessness, recklessness and deliberately dangerous behaviour by all road users and not just knee-jerk reaction to this one incident. <https://www.cyclinguk.org/press-release/2017-09-18/cycling-uk-reaction-alliston-sentencing>

After a full discussion, in which some felt Alliston was treated harshly and others that there was no doubt his bike was illegal the group agreed that the Chair would ascertain from Cycling UK why they had not made this fuller explanation, received by our secretary, publicly available at the time. The Chair would also discuss further with Bill Coppock.

The Chair reminded the group that the Cycling UK Scotland AGM would be held on Saturday 18 November 2017.

Behaviour on the Road

Peter Valente said that the group's behaviour was poor. On at least three occasions members of the group, on official cycle rides, had crossed junctions on the red traffic light. In addition, there have been times when members have cycled on the pavement to avoid obstructions. Both are illegal and dangerous and shouldn't be tolerated.

Stewart Nichol also strongly voiced criticism of the group discipline.

The Chair reminded the meeting that all members should confront any dangerous behaviour immediately to quickly stop it. She agreed that the committee would examine how feedback could be gathered from the ride leader and back marker.

Branded Jerseys

These are now on the Cycling UK website for sale. However, the Chair and the welfare officer, Fiona Owen, have been researching how these can be branded with our group's name. The Chair would send out an email when this was firmed up.

12. DATE OF 2018 AGM

It was agreed that the AGM would be held on Thursday, 18 October 2018. Judy Cantley agreed to alert Spokes to avoid another clash of dates with any of their meetings.

The meeting closed at 8-25pm



CHAIR'S REPORT FOR CTC LOTHIAN AND BORDERS 2018

Here is the Chair's report for the last year which I am pleased to present to our members.

Following the elections at last year's AGM the committee comprises:

Chair: Janet Ironside

Secretary: Donald Urquhart

Registration: Ben Bate

Treasurer: Alison Johnston

Welfare Officer: Fiona Owen

Committee member: Robert Virtue

Committee member: David Lambie

Significant developments in the last year

We were delighted when **Ben Bate joined the committee last year and were most impressed when he rose to the challenge of producing our new Cycling UK branded cycling jerseys** with which you will all now be familiar. This was a significant amount of effort. The design, colour and, getting the right formatting and quality of logo etc, was not straightforward. However, I am sure we all feel that the end result is fabulous and has been extremely popular. I am sure you would all like me to say a heartfelt thanks to Ben for all his hard work.

Ben's appointment was as Registration Officer which is a role that involves keeping the records of our membership and the volunteers (that is committee members, event organisers, leaders etc.) for Cycling UK. This has been an impossible role to fulfil as Cycling UK headquarters have not issued an up to date list of our membership at all in the last year as they are still working out how they will manage **General Data Protection Regulations**. However, they do have a large amount of guidance on their website, hence the need for the committee to send out emails to those on the yahoo group regarding confidentiality.

So, just a reminder to our members, that if they do not want details on the in case of emergency list, they should let Ben know. Leaders need to keep the information secure and printed lists should be destroyed carefully after the ride if there is no incident. Riders who do not want to appear in photographs taken during the rides which will be posted on the Yahoo and WhatsApp group should make their feelings known before the ride starts. Please do not post these photographs further onto social media unless you have asked the others who appear in the photo if it's ok.

Another significant appointment is that of Marian Rogers who has kindly taken over the organisation of the Sunday rides programme. As you are aware we have managed to maintain 4 Sunday rides per month over the last year and I am extremely grateful to Marian for the work involved in organising this.

Now this would not be possible without new folk volunteering to become leaders and I am very pleased to see that we have continued to bring new folk on board. I would also like to say a big thank you to established leaders who have taken on a mentoring role for the new leaders first rides. This has been hugely helpful and reassuring for the new leader.

As an additional safety measure the committee agreed that the Kingston Cross Roads starting point was no longer ideal and so this has now been changed to the car park of the Robins Nest pub (with their permission I hasten to add).

At our last committee meeting we were joined by David Dixon from Borders Bothies who asked us if we minded if they erected two further sheds on the land of the Albert Watson memorial hut. These are the result of a legacy from a keen cyclist who specified that it was specifically to be used to improve the hut facilities. The sheds will be used as storage space for garden equipment and a wood store. They will not be visible from the road. The committee was happy to agree to this. David also asked me to remind you that our members are always welcome to use the hut by contacting him. It sleeps 12 (rooms of 6,4 and 2).

Discipline on rides

We try very hard to keep our members as safe as possible and often people immediately think of busy roads and traffic as the main danger, however other riders in the group can pose a threat if they do not adhere to our riding guidelines. We all really need to take on board that everyone of us as individuals is responsible

for the safety of the group as a whole. I am very grateful to anyone who points out any instances of poor discipline or near misses. It's important to be able to identify recurring themes. None of us should feel hesitant to point out to a fellow rider that they are potentially causing a hazard and we should respect anyone who tells us that they are keeping a gap or slowing to support a slower rider.

Incidents and injuries

I am not aware but correct me if I am wrong that there has been an injury during an official ride, although sadly some members have sustained injuries at other times. We are always very sad to hear of any of our members who have had injuries and I know that those involved have always expressed gratitude for the support they have received from the others in the group.

Member Group Rides

We continue this year to have excellence attendance on rides and it has been remarkable, how folk have turned out through the winter months. **So, a huge thank you to all our leaders who do a fantastic job** and I am sure they have turned out to lead a ride on a rainy day when they would much preferred to have stayed in. I know I have. We have explored new routes, new destinations and new cafes and I am sure you agree have had lots of laughs along the way- even in the pouring rain!

I would like to take this opportunity to give **a particular mention to Alastair Sim** who has organised Tuesday evening rides for a number of years now. He reports that they had 18 Tuesday evening rides over the summer, with attendance averaging around 12 riders - more when the weather's great, and a smaller hard core on a grey, windy and wet evening. They have a good group of regulars and they have attracted new participants through the summer. Leadership of the rides has been shared between 6 leaders, which has resulted in a great variety ranging from the country lanes of deepest Midlothian to the soldiers' trenches of Dreghorn. I would encourage anyone who has not been out on Tuesday evening to go along next summer. -6.30 pm Commonwealth Pool.

We all recognise the **thanks due to Bill Coppock for putting together the Wednesday programme** where there are consistent high turn outs every week and for booking all the halls for the winter programme. **Thanks are also due to Ben Bate** for collecting our very reasonable hall fees, (which have remained the same at 50p and £7 for another year).

There have been two off road rides this year and I would like to say thanks to Peter Valente and Tom Heron for the organisation. These have been extremely enjoyable and a completely different experience.

Also, thanks to Ron Brown who leads the Hardriders group on a Saturday morning which, although not part of our official programme, is enjoyed by many of our members.

We have also had two car assisted to rides this summer. Firstly, in June a ride from Crieff with lunch at Kenmore organised by Ben and secondly in July, a joint ride with Borders Break-away from Innerleithen with lunch at Woll Golf Club organised by Duncan Ross.

We had a brilliant away trip to Kirkcudbright with 24 participants who toured the Borgue peninsula, Lauriston, Loch Ken, Sandyhills, Kippford and Castle Douglas.

Peter Valente organised another hugely successful two-day 5 ferries trip in blistering heat and melting tarmac!

I would also like to recognise and commend the work of Fiona and Clive Hunt who organise the Borders Break-away group who are members of CTC Lothians and Borders who live in the Borders area. Here is Fiona's report.

"Following a highly successful 2017, 2018 has been a very quiet year for Borders Brake-away. Although a full programme of rides was compiled, due to the prolonged wintry weather the programme was shelved in favour of ad-hoc rides when weather permitted. We also hoped that this would encourage other members to organise rides thus relieving me and my husband of some of the commitment that we have now given to this group for over 10 years. This happened to some extent and I'd like to thank those that did get involved, especially Duncan Ross who led a wonderful joint ride with our parent group.

There are currently 73 individuals who have joined our Yahoo and/or Facebook groups; 29 of these have never ridden with the group and 19 have not ridden for a few years. That leaves about 25 individuals who we might call currently 'involved'. For 2019, we must engage more folk to share in the running of this group for its continued viability."

Social Activities

Which brings me to social activities. Gordon and I were delighted to host the **Soup cheese and mince pie ride without the ride bit** last year and look forward to having better weather this year for the ride on 16th December.

The Pot Luck Christmas ride to Dirleton on the 19th December is led by Alistair Crichton

We are all already looking forward to the **Christmas lunch at Merchants Golf Club on Saturday 8th December. I really need to say a huge thank you again to Liz Sutherland** who continues to undertake this event which requires significant organisation.

Thanks Duncan Ross, Bill Kroll, Marian Rogers and Peter Valente for **two delicious curry nights and to Brian Curtis who organised his own birthday cakes for us!**

As you can see from my report there have been many social activities “officially” associated with our rides, and as a result of the love of cycling and the support and fun we experience together, we have all made new friends. I would like to encourage our members to invite their friends and family to come along on our rides. If I get feedback that an occasional short leisurely ride for friends and family would be welcome, I am very happy to organise this.

Communications

I must thank **David Lambie for keeping the spreadsheet of run lists on the website up to date and thank you again Bill for continuing to monitor the yahoo group** and adding new members which is essential for all our runs and communication to the wider group. Thanks to all for the witty contributions and photos which make the WhatsApp so entertaining. 2,386 photographs have been shared!!

The Committee

Now I would like to let you know that **David Lambie is stepping down** from the committee. I am particularly sorry that he leaving as I could rely on him to give grounded viewpoint when I might be getting carried away with things. He has been on the committee for 4 years and was closely involved with setting up our website and has continued to keep an eye on the accuracy of the website since. He publishes and updates the runs lists and I am very pleased that he has agreed to continue to do

this. He has also set up our local pages on cycling UK's website. I would encourage everyone to look on our website where he has posted a wonderful collection of video and photographic archives. He has been a member of the CTC for 30 years and so can give a welcome and very valuable historical perspective to newer members. In addition, he continues to be one of the regular Wednesday ride leaders. Thank you, David, for all your contributions to our group and thank you for continuing to help out.

I would also like to thank our **secretary Donald Urquhart**. Despite not having been out on rides with us for a while due to injury he has continued to perform his duties for the committee and I we are all hoping that he will get back out with us soon. Thank you to our **treasurer Alison Johnston** for very efficiently looking after our finances and for providing us with her report this evening and to **Philip Rankin for continuing to audit our accounts**. I am sure you will all want to pay tribute to **Fiona Owen our Welfare Officer** for the sensitive messages and cards that she sends out when our members are injured or below par for one reason or another. Thanks to **Robert Virtue** for his sound advice at meetings and for liaising with our webmaster, and of course, to **Ben Bate our Registration Officer** for all the work I have previously mentioned that he put in this year.

Now after all those thank yous, it's clear that the continued success of our group depends on its members who volunteer their services and encourage new members. With this in mind, I would also **remind you to nominate anyone who is deserving of either of our rewards**. The Edward Zoller memorial trophy is awarded to any member of the CTC Lothians and Borders Member Group who has given their time and skills in the service of the group.

And the Audrey Fyfe Memorial Award is made to any member of the Group who has nurtured and encouraged new riders in Member Group rides.

Please note, members of the committee are not eligible for nomination.

Nominations, seconds and testimonials to be sent to myself or Donald by 23rd November and the awards will be presented at the Christmas Lunch.

**Janet Ironside, Chair CTC Lothians and Borders
October 2018**

FINANCIAL REPORT FOR CTC LOTHIANS AND BORDERS 2018

CTC Lothians and Borders Members Group 2017/2018 Summary Income & Expenditure Report and Balance Sheet

	30/09/2018	£	£	30/09/2017	£	£
Income						
Bank Interest	0.00			0.00		
CTC Main Office	200.00			200.00		
Donations in	0.00			0.00		
Functions	1,488.40			1,525.00		
Other	0.00			0.00		
Club Tops	1,803.50			0.00		
	<u>3,491.90</u>			<u>1,725.00</u>		

Expenditure						
Internal Meetings	164.16			87.50		
External Meetings	0.00			0.00		
Administration	315.00			223.00		
Affiliations	40.00			40.00		
Donations out	0.00			0.00		
Functions	1,412.00			1,517.10		
Other	0.00			0.00		
Club Tops	1,656.00			0.00		
	<u>3,587.16</u>			<u>1,867.60</u>		
Net Surplus (Deficit)						<u>-142.60</u>

	2018	£	£	2017	£
Balance Sheet					
<i>Main Group Funds</i>	2,383.51			2,478.77	
<i>Wednesday Riders Group</i>	98.80			69.29	
Closing Bank Balance	2,482.31			2,548.06	
Cheques not Cleared	0.00			0.00	
Net Balance	<u>2,482.31</u>			<u>2,548.06</u>	
Wednesday Riders Group	-98.80			-69.29	
Fixed Assets (Hut & Trophies)	532.00			532.00	
Total Net Assets	<u>2,915.51</u>			<u>3,010.77</u>	

Represented as:					
Opening Assets	3,010.77			3,153.37	
Opening funds for club tops	-95.26			-142.60	
Current Year Surplus / (Deficit)	<u>-95.26</u>			<u>3,010.77</u>	
Closing Assets	<u>2,915.51</u>			<u>3,010.77</u>	

As at 30 September 2018

	£	£
Fixed Assets		
Cash Value		
Hut		
Structure	62.00	
Contents	70.00	
Value	<u>132.00</u>	
Zoller Trophy Value	120.00	
Wife Trophy	280.00	
Total Fixed Assets	<u>532.00</u>	

Treasurer's Report for the Year to 30 September 2018

1. The operating loss of £279.16 for the year is due to the administrative costs being more than the income from CTC HQ.
A contribution of £40 was again made to Spokes to support their activities.
The function entries in income and expenditure relate to the xmas lunch.
A profit of £147.50 was made on the club tops this was due to a few members ordering an additional top to take the total order over the threshold required to obtain the next level of discount from Endura
As a result Club cash in the bank has decreased by £95.26
2. An amount of £98.80 is held by the club on behalf of the Wednesday riders.
3. An application will again be made to CTC HQ for support funding for 2018/19 for £200 which is the flat rate that can be claimed by each local group.
4. The Hut remains a Club asset but continues to be cared for and managed by Borders Bothies and no income is due to the Club.

Signed: *a Johnston* Treasurer Date: 30/09/2018
Signed: _____ Hon Auditor Date: _____

Alison Johnston, Treasurer - October 2018

BORDERS BRAKE-AWAY

Following a highly successful 2017, 2018 has been a very quiet year for Borders Brake-away. Although a full programme of rides was compiled, due to the prolonged wintry weather the programme was shelved in favour of ad-hoc rides when weather permitted. We also hoped that this would encourage other members to organise rides thus relieving me and my husband of some of the commitment that we have now given to this group for over 10 years. This happened to some extent and I'd like to thank those that did get involved, especially Duncan Ross who led a wonderful joint ride with our parent group.

There are currently 73 individuals who have joined our Yahoo and/or Facebook groups; 29 of these have never ridden with the group and 19 have not ridden for a few years. That leaves about 25 individuals who we might call currently 'involved'. For 2019, we must engage more folk to share in the running of this group for its continued viability.

Fiona Hunt
October 2018

CAMPAIGNING

I continue to receive Roads Orders from Transport Scotland, and to respond to these where appropriate; mostly the relevant orders are for such things as 30mph zones on trunk roads, (or even 20mph in places), and for shared-use segments to provide an extra facility for cyclists - which Cycling UK and CTC Lothians supports.

Any members interested in campaigning are encouraged to join the local cycle campaign group, Spokes, since the vast majority of the roads we use as cyclists are local roads, maintained by the City of Edinburgh Council.

Some local Core Path Plans are now coming up for review, and this is an opportunity to add to the core path network. The advantage of having a path designated as 'core' is that it becomes available to all non-motorised users, not just pedestrians.

For cyclists, many main roads have pavements (footways) in rural areas where there are very few (if any) pedestrians. If these were designated as core paths, appropriate signage could be put up, and cyclists could then use what, at present, is a wasted resource. The Edinburgh CP Plan is being reviewed and we are seeking CP status for a number of rural or semi-rural footways, such as Maybury Rd. This action is being taken up via the Local Access Forum and it is important that every Forum should have at least one cycling representative."

Peter Hawkins – October 2018

UPDATE FROM CYCLING UK

- [Cycling UK's new 5-year strategy](#) has been approved and released. There's quite a lot still to be worked out in terms of how it will be put into practice, but I can probably talk in outline terms about some of the senses I'm getting from Head Office.
- Cycling UK has a new volunteering strategy, [The Reason to Velocheer!](#) Broadly speaking, this seeks to improve the support Cycling UK offers many people who are putting in voluntary time for it (e.g., CTC leaders, and secretaries of course) and to recruit more people to volunteer for us and our clubs. I'd be very happy to have a chat about what CTC Lothians and Borders perspectives are.
- [Cycling UK staff has increased in Scotland to 19 people](#) (fewer full-time). By the time of the AGM, that will hopefully be 20. It's very exciting, we're all lovely (I think?) and I can talk about all the new projects we have.
- Of course, there is my actual daily work of Big Bike Revival. I am happy to report on how the BBR went this year and what we hope to do next, and hopefully talk to people at the AGM because I'd be keen to make sure our development work feels open to people from the Club who want to get involved. There's a lot of enthusiasm, knowledge and experience in local member groups and I've done this a bit with the Chair, Janet, on women's cycling but would love to do more.

**Esmond Sage, Development Officer (East) – Big Bike Revival Scotland,
Cycling UK, (Mobile: 07 887 567 368, Email: esmond.sage@cyclingsuk.org)**